



AVAP Conference Call
AVAP Executive and Conference Planning Committee
Monday, May 14, 2018
1:00-2:00 PM CST

Meeting Minutes

Attendees: Gretchen Morgan, Bill Venne, Kelley Marchbanks, Danielle Johnson, Lynne Haley, Megan Price, Cheryl Cobbs, Joe Montgomery, Karen Johnson
Guests: Jeff Douglas, Dotty Gray

1. AAVMC Update and clarification - Cheryl Cobb, Jeff Douglas, Dotty Gray
 - Jeff provided an overview of possible formal partnership between AVAP and AAVMC. A MOU was created and has been vetted by both AAVMA legal and AVAP leadership.
 - Financial questions. Reviewed responses to emailed questions.
 - i. Paying organization expenses – AAVMC confirms that a process is in place to address all payments in a timely manor
 - ii. Sub accounts would be created and funds transferred from AVAP accounts, monthly statements would be provided by AAVMC
 - iii. There would no longer be a credit card option for payment of services directly from AVAP
 - iv. Fiscal year would need to match AAVMC fiscal year which would be very difficult because our conference occurs in July (expenses are on either side of the year shift)
 - v. Financial service fees are covered in the agreement. What will those charges be at the end of the three years? It is unknown what commitment will be required to manage the operations of the organization.
 - vi. AAVMC will sign all contracts and take all liability for financial responsibilities
 - Motion presented to accept the MOU as presented to the AAVMC Board for consideration. Motion was seconded.
 - i. There are several questions which can be addressed and evaluated in the three-year trial period.
 - ii. AAVMC will handle all registration elements including online registration and payment. Registration information will be sent to the conference planner/AVAP Board
 - iii. Website will still be maintained by AVAP
 - iv. Motion passed unanimously
2. Conference update - Megan Price
 - Conference Speaker bios will be available soon
 - Registration update:
 - i. 72 Registered (on track based on past year registration numbers)

- ii. 2 guests Registered
 - iii. 59 Registered for the Social (57 members, 2 guests)
 - iv. 51 Registered for the Baseball Game (42 members. 9 guests)
 - v. 36 Registered for the Tour (30 with transport, 6 no transport)
3. Bylaws Changes Discussion
- Cheryl will draft changes to the Bylaw changes required if AVAP is absorbed under AAVMC
 - That will be presented at our next board meeting

Next Executive Committee Conference Call Meeting: June 11, 1:00 Central Time