



**AVAP Conference Call
AVAP Executive and Conference Planning Committee
Meeting Notes**

**Monday, December 17, 2018
1:00 to 2:00 PM CST**

1. 2019 AVAP Conference
 - a. VA-MD is reviewing ideas for the keynote speakers
 - b. One idea they would to incorporate is a one health speaker and include human health professionals
 - c. The executive committee requested that they work with a \$4000 budget for speakers
 - d. They will work with AAVMC on the room block at the Marriott Marquis

2. Treasurer's report
 - a. Lynne H reported that the last 2018 conference registration payment was received.
 - b. All monies from AVAP's PayPal account were transferred to the Wells Fargo account. Lynne plans to leave the PayPal account open for a while though we will not need it for 2019 AVAP Conference registrations.
 - c. The remaining funds from the old account were received and sent to our AAVMC accountant.
 - d. Due to a change in personnel, our web provider Delta Services were tardy in sending invoices. Lynne has taken care of it.

3. AAVMC Scholarship
 - a. Danielle stressed that we need to spread the word on the new Institutional Award for Fundraising Excellence in Student Scholarships to AVAP members. Deadline for nominations is March 31, 2019. We have included it in emails and on our website.

Meeting adjourned at 1:55 PM CST.