



## **AVAP Conference Call**

### **AVAP Executive Committee**

#### **Meeting Notes**

**Monday, March 4, 2019**

**3:30 to 4:00 PM CST**

#### **1. 2019 Conference Updates / Needs**

The executive committee met to discuss budget constraints and clearer direction for the host school.

- a) The executive committee felt strongly that raising the registration fee to cover a social outing was not acceptable. Collegiate constraints made that a non-starter.
- b) The executive committee would like the social outing to be less than \$6000 and more in-line with the previous years of \$3000 to \$4000. Knowing that some cities have higher costs, the executive committee was willing to stretch to \$6000.
- c) The Friday half day should have programming. Again collegiate budgets are tight and it is difficult to rationale a day away from the office without a clear agenda. Not everyone can or will have donor visits that day.
- d) Outside speakers are important, but the budget is not there for 3 or 4 outsides at \$2000 each plus airfare and hotel. The executive committee would like the total for outside speakers not to surpass \$8000 (fees, travel & hotel).

Danielle agreed to communicate with the current host school (VA/MD) and share these guidelines. She also added to the agenda for the next meeting to discuss bringing back a 2 year position on the executive committee of "Conference Planner" to work with the host school.