



ASSOCIATION OF VETERINARY ADVANCEMENT PROFESSIONALS  
2019 ANNUAL BUSINESS MEETING AGENDA  
AUGUST 2, 2019 WASHINGTON, DC

MEETING MINUTES

1. Meeting called to order at 3:58 PM by President Danielle Johnson
2. Review and approval of 2018 annual meeting minutes
  - a. The minutes were not distributed in advance so no vote was taken.
  - b. The minutes will be sent in August to all conference attendees.
3. Treasurer's Report
  - a. Treasurer Lynne Haley presented the FY budget report which is the first year of AAVMC overseeing AVAP finances.
  - b. All assets have been moved to AAVMC and our balance is \$66,773.76.
  - c. AAVMC controller Mark Stodter is our assigned accountant.
  - d. Stodter is working to reverse and remove bank fees that are currently on AVAP's general ledger.
  - e. Website and domain fees have been paid.
  - f. Karen Johnson will take over the treasurer's responsibilities after the AVAP conference ends.
  - g. The AVAP board proposed increasing the conference registration to \$500 for 2020. Conversation ensued about the conference. A task force around the conference was created with Cheryl Cobbs chairing.
  - h. The board withdrew its \$500 registration fee proposal and submitted a new proposal of \$450 for the 2020 conference. Response from the membership was positive.
  - i. Gretchen Morgan from Louisiana State University motioned that the treasurer's report be approved and Caitlyn Perry Dial from Michigan State University seconded. The motion passed unanimously.
4. Old Business
  - a. President Johnson praised the good work of the AAVMC contacts especially Mark Stodter and Leslie Wilson.
  - b. President Johnson distributed new working documents to help plan and executive the annual conference. The first is an MOU between the board and the host institution. The second is conference timeline to help the board and the host institution stay on track.
5. New Business
  - a. President Johnson brought forth updated bylaws which included a section on "Conference Liaison." This position was eliminated a few years ago.
  - b. Karen Johnson from University of Florida motioned that the new bylaws be approved. Marcela Brandao from University of Florida seconded. Motion passed unanimously.
  - c. Johnson reminded the membership that the 2020 conference will be July 29 to 31 in San Diego. The host institutions will be Western University of Health Sciences and

University of California-Davis. The host institutions will give a short presentation at the end of the conference.

6. Election of officers
  - a. President Johnson asked for nominations from the floor for officer positions. None were given.
  - b. President Johnson brought the following slate:

President	Joe Montgomery
Vice President	Bill Venne
Secretary	Kay Glaser
Treasurer	Karen Johnson
Treasurer elect	LK Allen
Member at large	Julie Byczynski
Member at large	Chastity Carrigan
Conference Liaison	Gretchen Morgan
  - c. Cheryl Cobb from UC-Davis made the motion to approve and Joe Montgomery from Kansas State seconded. Motion passed unanimously.
7. Passing of the gavel
  - a. Immediate Past President Johnson handed the gavel over to President Montgomery.
8. Announcements/Remarks
  - a. President Montgomery thanked Johnson for her hard work this year.
  - b. He invited the membership to email him with ideas and comments.
9. Adjourn
  - a. Julie Byczynski from Guelph motioned to adjourn and Chasity Carrigan from Texas A&M seconded. The meeting adjourned at 4:40 PM.