



**ASSOCIATION OF VETERINARY ADVANCEMENT PROFESSIONALS
2016 ANNUAL BUSINESS MEETING AGENDA
August 9, 2016, San Antonio TX**

- I. Call to Order – President Pam Jones called the meeting to order at 4:20 PM.
- II. Review and Approval of 2015 Annual Meeting Minutes. The minutes were discussed and with no corrections, Kelley Marchbanks (Oregon) moved to approve the minutes and the motion was seconded by Shellie Evers (UF). The minutes were approved as presented.
- III. Treasurer’s Report – Treasurer Lynne Haley
 - a. Review of AVAP budget actuals and estimates: Haley presented the current budget with conference actuals vs. estimates.
 - b. Overview of other AVAP organizational expenses and 2016 account projection: Haley reported that the AVAP 501C-3 papers were filed in May 2015 and we are waiting on the final status. The fees associated with the filing were held over.
 - c. Bank account transition: Haley reported that she is working with past treasurer Kevin Doerr to move the bank account from Indiana to a Wells Fargo account. After the conference expenses are paid, the bank account will be closed the funds will be transferred to Wells Fargo. There is presently \$50 in the Wells Fargo account.
 - d. (See treasurer’s report attached)
- IV. Old Business – President Pam Jones
 - a. Goal and Outcomes:
 - **Goal One: To continually improve the educational foundation of AVAP for the benefit of its members**
 - *Strategically use the listserv to pose questions that are relevant to current issues. Issues posted were as follows:*

2015 Proactive Discussion Starters	2016 Proactive Discussion Starters
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September: Jo Ann Winn – Topic: Listserv Etiquette Jo Ann posted.	January: Pam Jones – Topic: Strategies that work Pam Jones posted
October: Eliana Mijangos – Topic: Best marketing practices between solicitations and board engagement Eliana Brown posted.	February: Cheryl Cobbs – Topic: Crisis Communications; Linda Ybarra posted
November: Jonathan Burton – Topic: Calendar Year-end thank yous Jonathan Burton posted	March: Sherrie Whaley – Topic:
December: No posting	April: Gretchen Morgan – Topic: Alumni relations and student affairs interface; Gretchen Morgan posted
	May: Lynne Haley – Topic: Graduation and Seniors; Lynne Haley posted

- Other questions posted to the listserv included: Chair campaign for auditorium/theater renovation; veterinary hospitals naming opportunities; client wealth screening, spay day and shelter med programs; round up hospital bills; guidelines for contacts with corporations; alumni giving participation rate; naming rights on wildlife residents (patients); AVMA alumni relations; career services; graduation and seniors; indigent funds;
- *Provide support to those who wish to create educational fora for the benefit of our members.*
- *Support our on-site conference committee with all aspects of the upcoming conference.*
increase conference attendance by 3-4% (4-5 additional conferees)
increased conference attendees by 11%
- ***Goal Two: To collaborate with our respective institutions and AVAP's partner organizations major opportunities and challenges facing veterinary medicine***
- *Met with the AAVMC leadership to identify 1-2 specific goals that AVAP and AAVMC can partner on in the coming year.*
 - *Discussed ideas on the deans' involvement in the conference and how best to include increase attendance.*
- *Promote the participation of (a minimum of) 5 deans to attend next year's conference*
 - *Increased dean's attendance to 6 in 2016*
- *Define 1-2 tasks to support cross-communication between AVAP and AVMA in support of our conference at San Antonio. Develop a calendar to include AAVMC and AVAP events.*
 - *Cross-posted conference with AVMA*

b. Update on AVAP 501©3 filing with District of Columbia (via AAVMC). Jones reported that the articles of incorporation have been filed according to past treasurer Kevin Doerr.

c. Chris Gruber Memorial Scholarship Pledge. Jones readdressed the AVAP pledge to the Chris Gruber Memorial Scholarship to K-State Foundation. AVAP members voted previously to donate \$5K to the scholarship, payable at \$1,000 per year for 5 years. Bubba Woytek (TA&M) made the motion to donate \$1,000 for 2016 and was seconded by Karen Legato (UF). Motion passed.

V. New Business – Pam Jones

a. NAVC college exhibits – Gretchen Morgan (LSU) advised the group that NAVC has offered VM schools and colleges an opportunity to exhibit during the conference. A discussion was held as to options of colleges and dates. Lynn Blevins (VT-MD) advised that she paid for a booth in 2015 and it was very expensive. She had good traffic with students and alumni coming by. It was suggested to offer this opportunity via listserv for those who wish to participate.

VI Election of Officers – Pam Jones

Jones presented the slate of officers for AVAP 2016-2017 as follows:

President – Cheryl Cobbs	Secretary – Jo Ann Winn
Vice President – Gretchen K. Morgan	Member at Large -
Treasurer -	Member at Large -
Treasurer Elect:	Conference Planning Chair: Chad Rohlfs

Nominations were called for from the floor.

Treasurer: Lynn Haley (WSU) was nominated for Treasurer

Joe Montgomery (K-State) was nominated for member at large

Danielle Ford (Ohio State) was nominated for member at large

Discussion was held concerning Chad Rohlfs from Purdue as the conference planning chair for the 2017 conference in Indianapolis, IN.

Tracy Evans (LSU) made a motion to accept the slate of officers. Kevin Mahaney seconded the motion and it passed.

President – Cheryl Cobbs	Secretary – Jo Ann Winn
Vice President – Gretchen K. Morgan	Member at Large – Joe Montgomery
Treasurer - Lynn Haley	Member at Large - Danielle Ford
Treasurer Elect:	Conference Planning Chair: Chad Rohlfs

VII Passing of the Gavel and Recognition of Officers. Jones offered some reflections on her presidency and thanked the officers and past presidents for their continuing support of AVAP. She called Cheryl Cobbs to the stage and presented her with the president’s gavel. Jones encouraged the membership to support President Cobbs and her mission going forward. Cobbs addressed the AVAP membership and encouraged future participation with AVAP.

VIII President Cobbs adjourned the meeting at 5 PM.



**ASSOCIATION OF VETERINARY ADVANCEMENT PROFESSIONALS
2016 ANNUAL BUSINESS MEETING AGENDA
August 10, 2016, San Antonio TX**

- I. Call to Order – President Cheryl Cobbs called the meeting to order at 9:11 AM.
- II. Election of Officers. Cobbs advised that Karen Johnson (UF) had volunteered to serve as treasurer elect for the coming year. Kelley Marchbanks (Oregon) made a motion to accept Karen Johnson as treasurer elect and it was seconded by Gretchen Morgan (LSU). Motion passed.
- III. Adjourned: The meeting was adjourned at 9:13 AM by President Cobbs.