



ASSOCIATION OF VETERINARY ADVANCEMENT PROFESSIONALS
2017 ANNUAL BUSINESS MEETING AGENDA
July 21, 2017 – Indianapolis, IN

1. Call to order - President Cheryl Cobbs called the meeting to order at 11:35 AM.
2. Review and approval of 2016 annual meeting notes – President Cobbs encouraged the members to review the minutes from the 2016 meeting on the web (however, we did not go back and vote on this)
3. Treasurer’s report – Treasurer Lynne Haley gave the treasurer’s report:
 - a. Beginning balance over \$21,000
 - b. Income from registration and sponsorships over \$46,000
 - c. Expenses estimated around \$48,000
 - d. Estimated balance around \$19,000 – see attached report – attach from LYNNE
 - e. Kelley Marchbanks made a motion to accept the Treasurer’s report and Chad Rolfs seconded. Motion passed.
4. Old business – President Cobbs reported on the association accomplishments over the year.
 - a. Accomplishments
 - i. Since last August, AVAP welcomed 32 new members bringing the listserv membership to 218
 - ii. We have completely consolidated finances into one location
 - iii. We have collaborated with and made recommendations to AAVMC for a new excellence in fundraising award that will focus on raising DVM scholarship funds that will be awarded the first time next year.
 - iv. This month we will submit IRS form 1023 for our non-profit status
 - b. Chris Gruber Memorial Scholarship Pledge - President Cobbs reported that the 4th installment to the Chris Gruber pledge was due. Danielle Johnson made the motion to pay the 4th installment and Chastity Carrington seconded. Motion passed.
 - c. Recognition
 - i. President Cobbs recognized Kevin and Mari Doerr for all their work to file the non-profit status applications.

- ii. Cobbs recognized Chad Rolfs and the Purdue team for coordinating such a fabulous conference.
- iii. Cobbs recognized the executive board for their work on the conference plans and throughout the year – Gretchen Morgan, Lynne Haley, Jo Ann Winn, Joe Montgomery, Danielle Johnson, and Karen Johnson.

5. New Business

- a. Conference survey results – President Cobbs reported 55 responses from the recent future AVAP conference survey to keep AVAP with AVMA or to split away. Results were positive to decouple from AVMA; 38 respondents would attend; summer is preferred time; and 28 veterinary institutions offered to host. The executive board and conference planning chair will review the options for 2019.
- b. Election 2017 – President Cobbs presented the slate of officers and added Pam Jones, CSU, as conference planner chair for 2017. Melissa Headrick made a motion to accept the slate of officers and Patricia Wlasuk seconded. Motion passed.
 - i. Presentation of slate of Officers for 2017-2018

President: Gretchen Morgan (LSU)	Secretary:
Vice President: Danielle Johnson	Member at Large: Joe Montgomery
Treasurer: Lynne Haley	Member at Large: Bill Venne
Treasurer Elect: Karen Johnson	Conference Planning Chair: Pam Jones

- c. Passing of the Gavel – President Cobbs presented the President’s Gavel to Gretchen Morgan and turned the meeting over to Morgan.
- d. President Morgan presented Past President Cheryl Cobbs with a gift and recognized her leadership as president this past year.
- e. President Morgan recognized Jo Ann Winn for her 5 years of service as secretary.
- f. President Morgan asked the members to complete the post-conference survey to help plan for future conferences. Morgan advised she is a 10-year member of AVAP and this was the best conference she has attended.
- g. President Morgan asked for new ideas to revitalize the association and conference and encouraged new members to get involved.
- h. She thanked the executive board for their hard work this past year and challenged the board for more exciting work in the coming year.

6. Announcements:

President Morgan called for announcements:

- a. Dean Jim Lloyd (UF) thanked AVAP and the planning committee for a great conference. He expressed his support of AVAP and encouraged members to use the group for networking, new contacts and new friendships.
 - b. Danielle Johnson inquired if the members would like to reinstitute the bi-monthly phone conferences. She will pursue this post-conference.
 - c. Kevin Doerr thanked Cheryl Cobbs and Lynne Haley for their tireless efforts to consolidate the checking accounts and filing the non-profit application.
 - d. Karen Johnson asked Jo Ann Winn to explain the secretary duties. Winn explained the secretary and list-serve duties to encourage members to step-up.
7. With no further business to attend, President Morgan adjourned the meeting at 12:03 PM

Recorded by	 Jo Ann Winn	July 21, 2017
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