

Association of Veterinary Advancement Professionals

Annual Business Meeting
Monday, July 24, 2000

Salt Lake City, Utah

AGENDA

Presiding: Shelley Rodman, President

- I. Call to Order
- II. Remarks from the President
- III. Minutes/Treasurer's Report Mary Curl
- IV. Old Business
Proposed By Laws Jeff Douglas
- V. New Business
- VI. Election of Officers
- VII. Closing Remarks
- VIII. Adjourn

Association of Veterinary Advancement Professionals
Minutes
Business Meeting
July 12, 1999
New Orleans, LA

1. Meeting was called to order at 11:45 a.m. by President-elect Shelley Rodman, Tufts University.
2. Remarks attributed to President Chandra Christian as relayed from Rodman: "Ow-w-w" (Reference to President Christian's gall bladder attack, but she's feeling better now).

President-elect Rodman solicited feedback comments and evaluation remarks from participants as follows:

- Cristin Merck of Tufts suggested more time for round table discussions and sharing of ideas.
 - Kevin Doerr of Purdue encouraged continuing the study of fund-raising and public relations interrelationship focusing on research and how to increase our effectiveness.
 - Rodman suggested that we correspond on our e-mail list serve sharing ideas and perhaps schedule a field trip during next year's conference where discussions could be held.
 - Terry Rathgeber, University of Illinois, who maintains the list serve, stated that one person per university is currently listed. He is willing to add others with development and public relative responsibilities and agreed to do so. This will be accomplished after Shelley Rodman compiles the information sheets completed at the conference.
 - Bubba Wotek, Texas A&M, volunteered to call those vet schools not involved in this year's conference and invite them to participate.
 - Kevin Doerr, Purdue, suggested these schools not responding could be called and encouraged to attend.
3. The minutes were distributed as printed. Motion made to approve by Frank Pearsall, Virginia Tech, and seconded by Kevin Doerr. Motion passed.
 4. Treasurer's Report was given by Mary Curl for Sandy Cotton, Treasurer. Frank Pearsall suggested that speaker expenses be reflected even though paid from a separate amount, to show true costs of the conference. (see attached)

5. Unfinished Business:

- President-elect Rodman said she would be working on mission and by-laws to be presented at the Summer 2000 conference. A task force named last year will help. They are: Shelley Rodman, Kristin Prieur, Terry Rathgeber, Jeff Douglas and Kevin Doerr.

6. New Business:

- Frank Pearsall, Virginia Tech, commented favorably on dean's attendance at our meeting and that we encourage that further. It was suggested that we communicate effectively with AAVMC to avoid schedule conflicts, which could prevent dean's attendance. Dr. Vince Hazelton, conference speaker, suggested that we offer to present programming at the deans' meeting. Also, effectively to thank those who came and solicit their feedback.
- Kevin Doerr asked about AVMF scholarship distribution and method of awarding. It was suggested that we look at AVMF's methods of funding and learn more about their goals and fundraising objectives. Jeff Douglas, Virginia Tech, suggested we might channel our concerns through the deans to AA WMC to AVMA and AVMF.

7. Election of Officers:

The nominating committee proposed the following slate of officers:

President – Shelley Rodman, Tufts University

President-elect – Jeff Douglas, Virginia Tech

Secretary/Treasurer – Mary Curl, Oklahoma State (to finish commitment for Sandy Cotton)

Motion

Frank Pearsall, Virginia Tech, moved that the slate of officers be accepted by acclamation.

Leigh Ann Wilder, North Carolina State, seconded the motion.

Motion passed unanimously.

8. Closing Remarks:

Shelley Rodman requested that members give suggestions to Jeff for next year's program and speakers.

Bubba Wotek reminded members to get together for North American and Western States conferences.

Association of Veterinary Advancement Professionals

Treasurer's Report

July, 1999

| | | |
|---|-------------------------|-------------------|
| Amount on hand: June 1, 1999 | | \$2,429.19 |
| Amount Received as of June 30, 1999 from 1999 Registration Fees | | \$2,680.00 |
| Outstanding 1999 Fees Received after June 30. | | \$480.00 |
| | Subtotal | \$5,589.19 |
| | | |
| Expenses for 1999 New Orleans Conference | | |
| | | |
| Catering | Advance payment | \$2,000.00 |
| | Additional balance paid | \$1,298.31 |
| Equipment | | \$600.00 |
| Speaker Expenses* (hotel, mileage, etc.) | | \$315.29 |
| Refund of Registration fee | | \$80.00 |
| | Subtotal | \$4,293.60 |
| | Total Balance | \$1,295.59 |

*Other Speaker Expenses Paid by 1998 grant procured by Jeff Douglas

**Association of Veterinary Advancement Professionals
Treasurer's Report
July 23, 2000**

| | |
|---|-------------|
| Amount on hand: June 1, 2000 | \$ 1,295.59 |
| Amount Received as of July 16, 2000 from 2000 Registration Fees | \$ 5,650.00 |
| Outstanding Registration Fees | \$ 1,600.00 |
| <hr/> | |
| Subtotal | \$ 8,545.59 |

Expected Expenses for 2000 Salt Lake Conference

Catering

Equipment \$ 946.52

Speaker Fees

Subtotal \$

Total Balance\$