



Monthly Conference Call Minutes
June 1, 2020
Join Zoom Meeting
<https://ksu.zoom.us/j/730424314>

1. AVAP ZOOM and online ideas- COVID 19 concerns
 - a. All participants are still working from home due to the COVID closures. Because of social-physical distancing, AVAP is still finding new tools for all members. Working towards an online conference continues.
 - b. Pamela talked to Daniel at T&C again, they believe that we owe them the 63K we contracted for the conference venues, but they will waive that and keep the deposit. This is a force majeure cancellation, Leslie at AAVMC will investigate, the AAVMC is on the contract. She took it to their COO; they will contact them and deal with the deposit. Leslie feels confident that they will fix this and get the whole deposit back. We did tell Leslie we would understand losing \$1000, of the \$8500 deposit, for the work they did in preparing for us, but we hope to get it all back. T&C sent notifications of hotel room cancellations. They cancelled the rooms before having settled this or we announced the cancellation to AVAP Members at large. Danielle thinks that is good reason for Joe to go ahead and send the Save-the-Date for the online Expo. We now need to go online and update the website with the conference update.
 - c. Online Conference- Expo Conference- Pamela wants to get the sponsors on the web page and the invites. She also wants a link to constant contact to register. Kathy Drucker-Duff is speaking free, a 5,000 in kind gift. She will be the keynote speaker. She will be talking about changing landscape. She will wait to send slides a few days before to keep it timely. She will lead a breakout session too. She will give homework to her breakout participants and follow up with them in August. Advancement Resources is sponsoring at \$1000; Kelley Marchbanks will lead a breakout as a sponsor. No word from AAVMC on a sponsoring a speaker fee this year. Still no word from Emily Cross at Purina. Joe thinks having the web site updated with sponsors could help with other sponsors. We could leave AAVMC on the web too. Pamela figuring out how to set up registrations in a way people can choose sessions and change to other sessions. Members will register for the webinar; Pamela will add them to the breakouts, so everyone gets a clean registration with their links. We will have one-person in charge of each breakout. Presenters will have to be versatile. We will also need to have an administration person and a recording person per session too. We will have job descriptions and training for each. Pamela can have polls preloaded for all sessions; all those extras need to be done in advance to run smoothly. We can use Survey Monkey for evaluations on all sessions. Joe asked for a way to help people having trouble logging in, he couldn't get into the May session. Password will be embedded into the link. We need to look through the AVAP involvement survey we did to look for volunteers for various jobs. This may allow us to engage schools who have not been involved.
 - d. June's online seminar, "Events and alumni activities"- Kippy Todd at Tennessee will co-host. Bill did have people ask about getting the video of the May meeting. Trying to post the May video online, it is a big file, Bill's team suggests we change it to a YouTube or something to make it smaller. Pam said their IT

guys will clean up and post all the expo videos. Bill said he had good participation and ZOOM help from people in the May call. Bill pointed out that compared to other areas on the university, Vet Med has less technology help or expertise, most agreed they have the same issue. Pamela pointed out that we will need good instructions to ask participants to only use chat for this session, not to visit, etc. Bill also said trying to share screen can be a nightmare. Gretchen said that planning to attend monthly webinars might change when development people can travel and are on the road. Bill agreed, plan for summer sessions and see how it goes.

- e. Jeff and AAVMC awards- Joe sent Jeff an email, waiting for a response still. Cheryl suggested a phone call to give him options. Joe was wondering about the monthly sessions plan; feedback was good. People are requesting topics for future webinars. We will see how long the momentum continues, but hopefully we will do them through the end of the year. Cheryl mentioned the list needs to be on the web site. Save the date for the monthly meetings with topics when we know them need to be posted.
- f. Joe mentioned a college friend in CA teaching instructors to teach online, they are offering training that is relevant. UC Davis will be doing some hybrid, some online, some in person classes. Trying to figure it out still. Gretchen said they have had no COVID, 4th years came back last week, with rounds online.
- g. Next steps: Joe will send Expo email when we have links up. We need to get on people's calendars. Joe will schedule a phone call with Bill and Jeff Douglas, AAVMC. We will meet again in June 15.

Attending- Joe, Bill, Kay, Cheryl, Julie, Danielle, Pamela, Karen, Tim, Gretchen